



CREST LESS CO2 communities programme

Developing your first project Part One: The team

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Pure Leapfrog registered Charity No. 1112249
Company No. 05534395 registered in England & Wales



European Regional Development Fund
The European Union, investing in your future

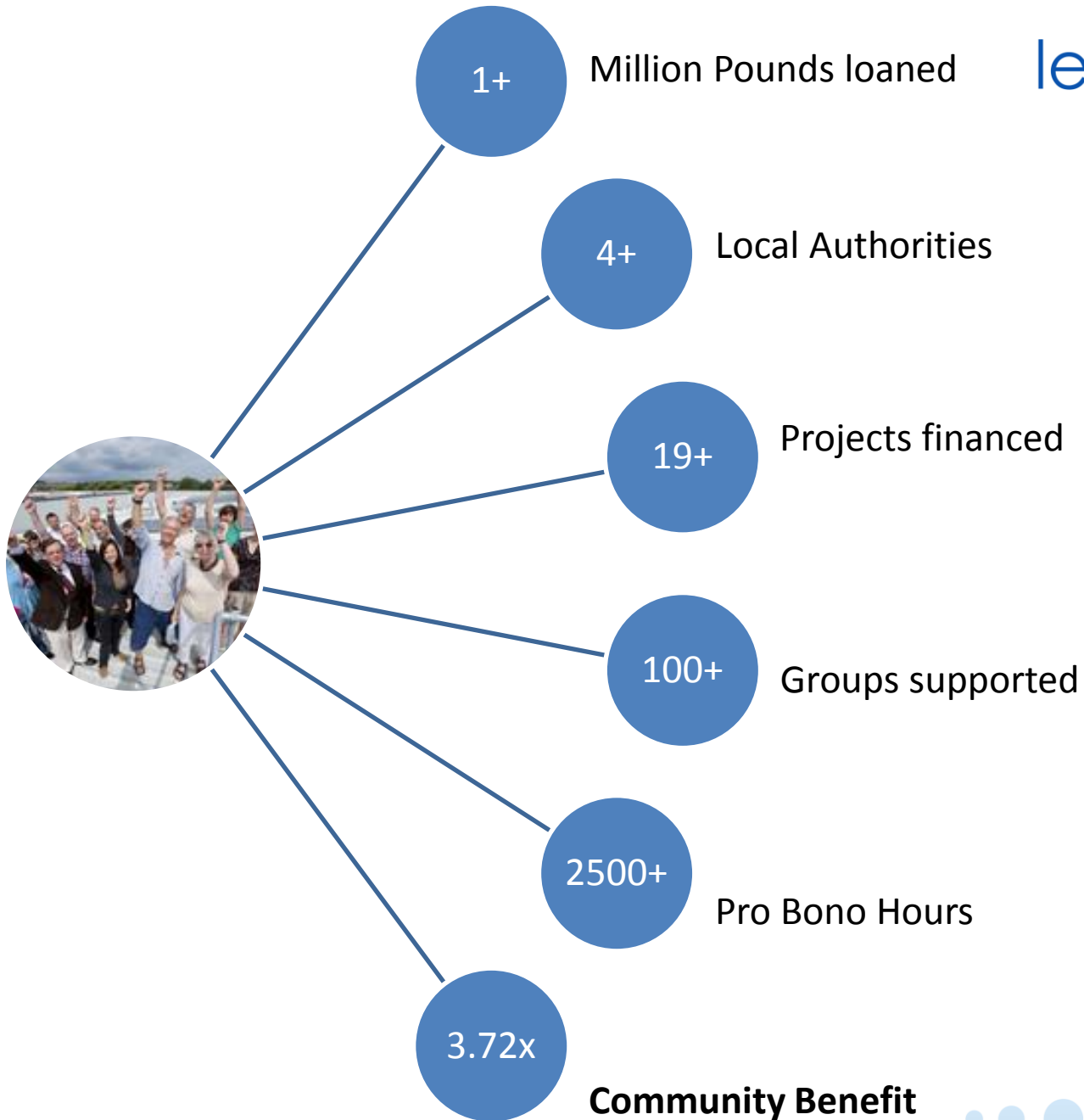


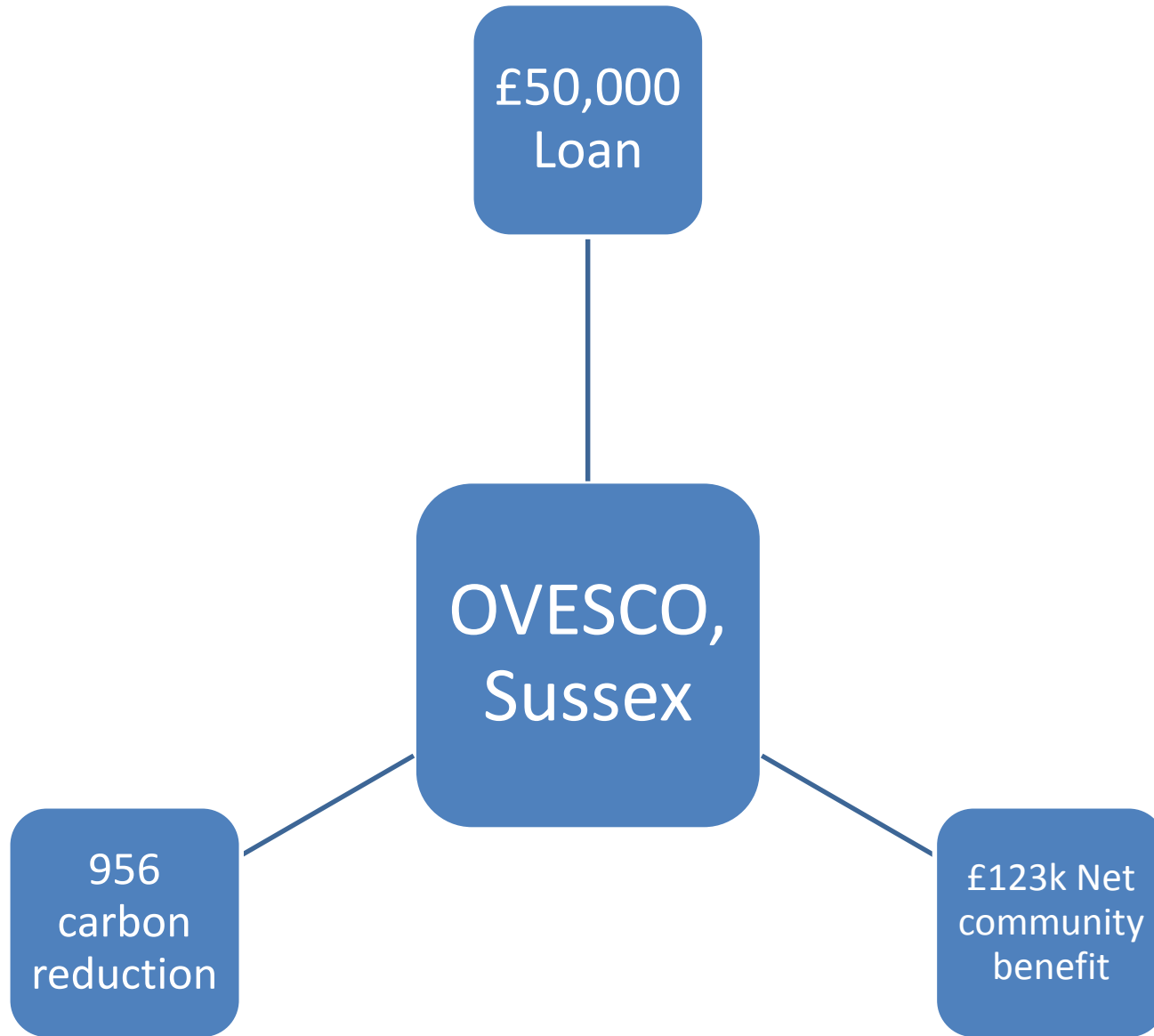
Fonds européen de développement régional
L'union Européenne investit dans votre avenir

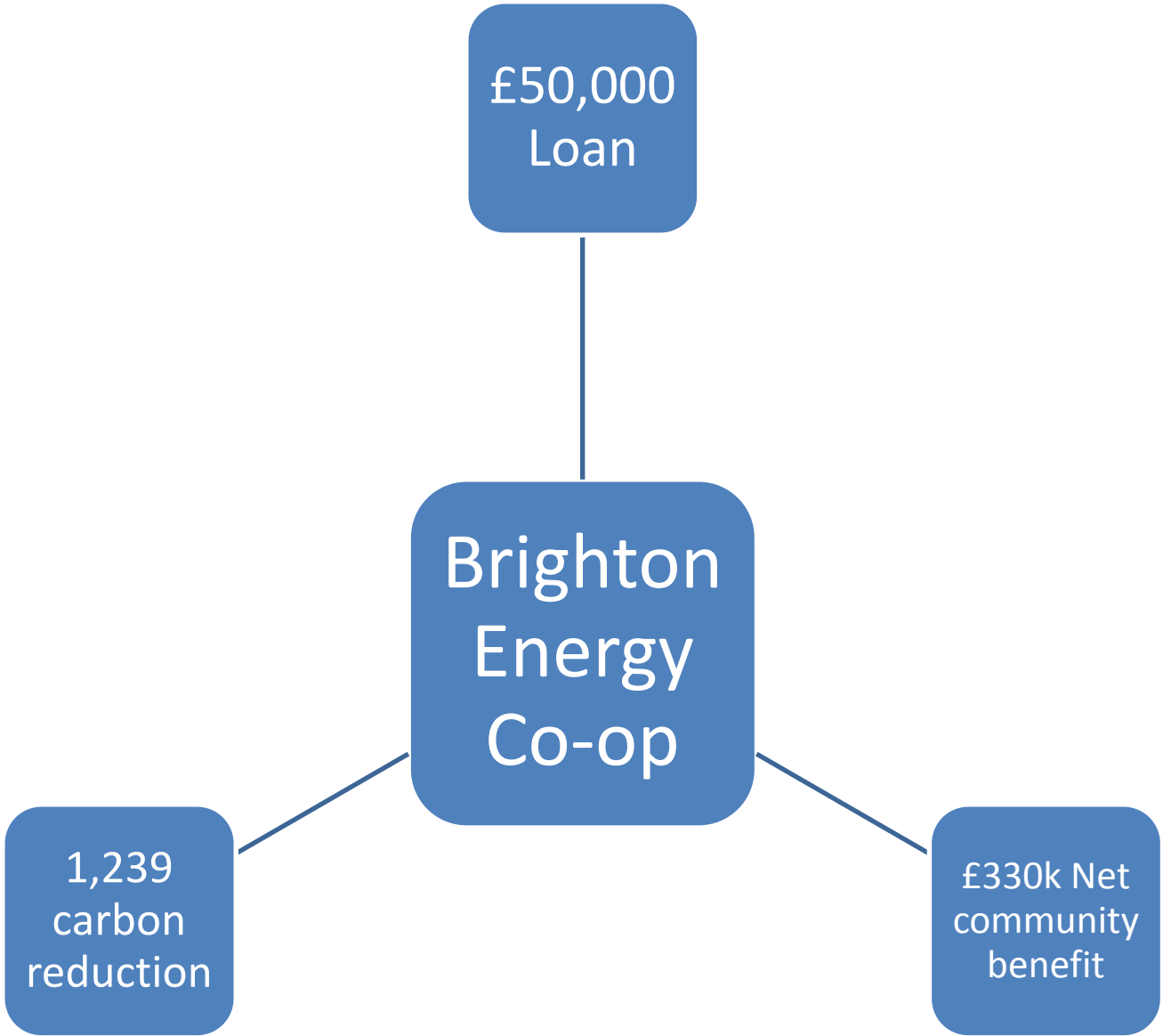


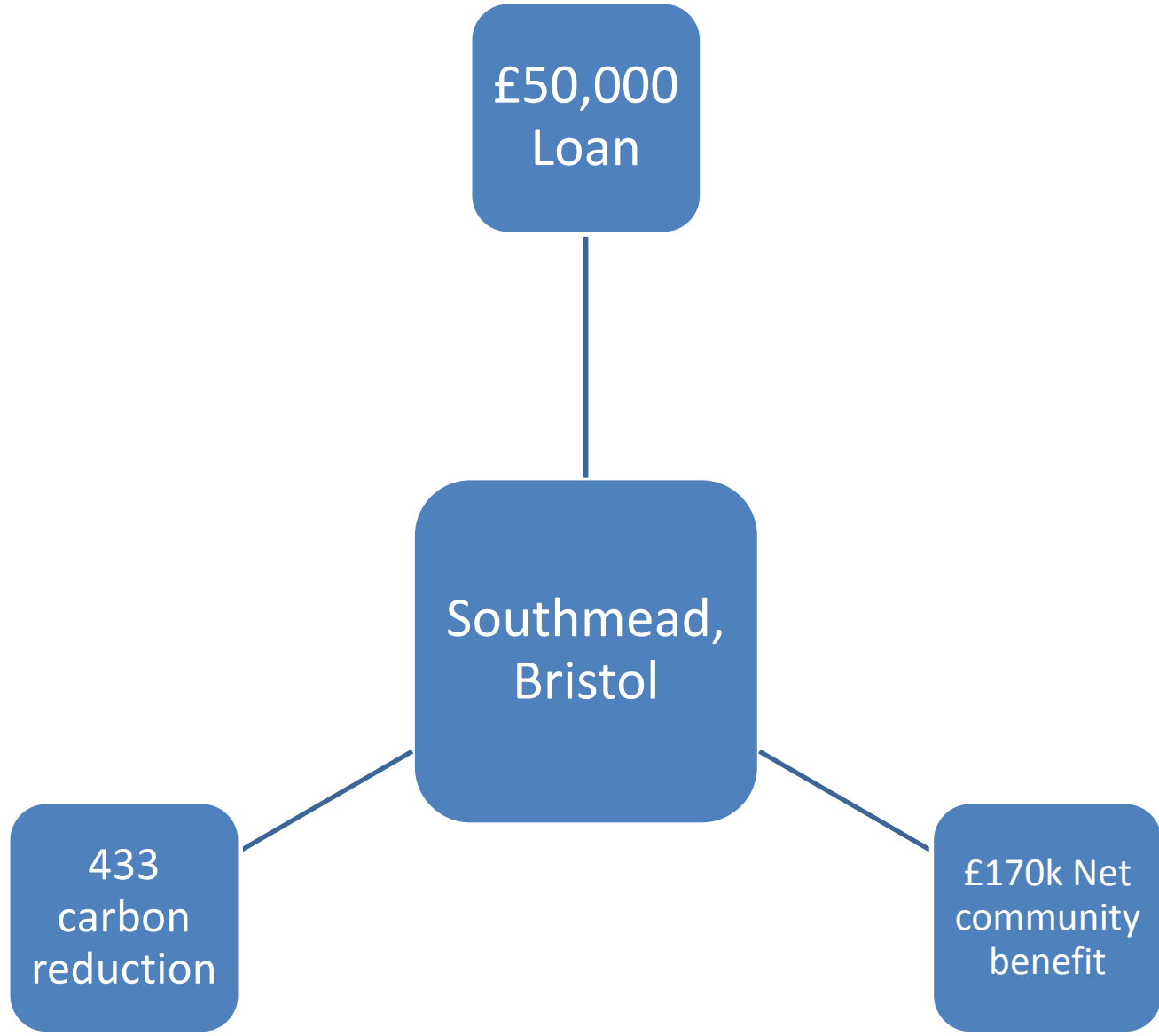
Our mission is to ensure that community energy becomes a significant part of the sustainable energy mix in the UK.

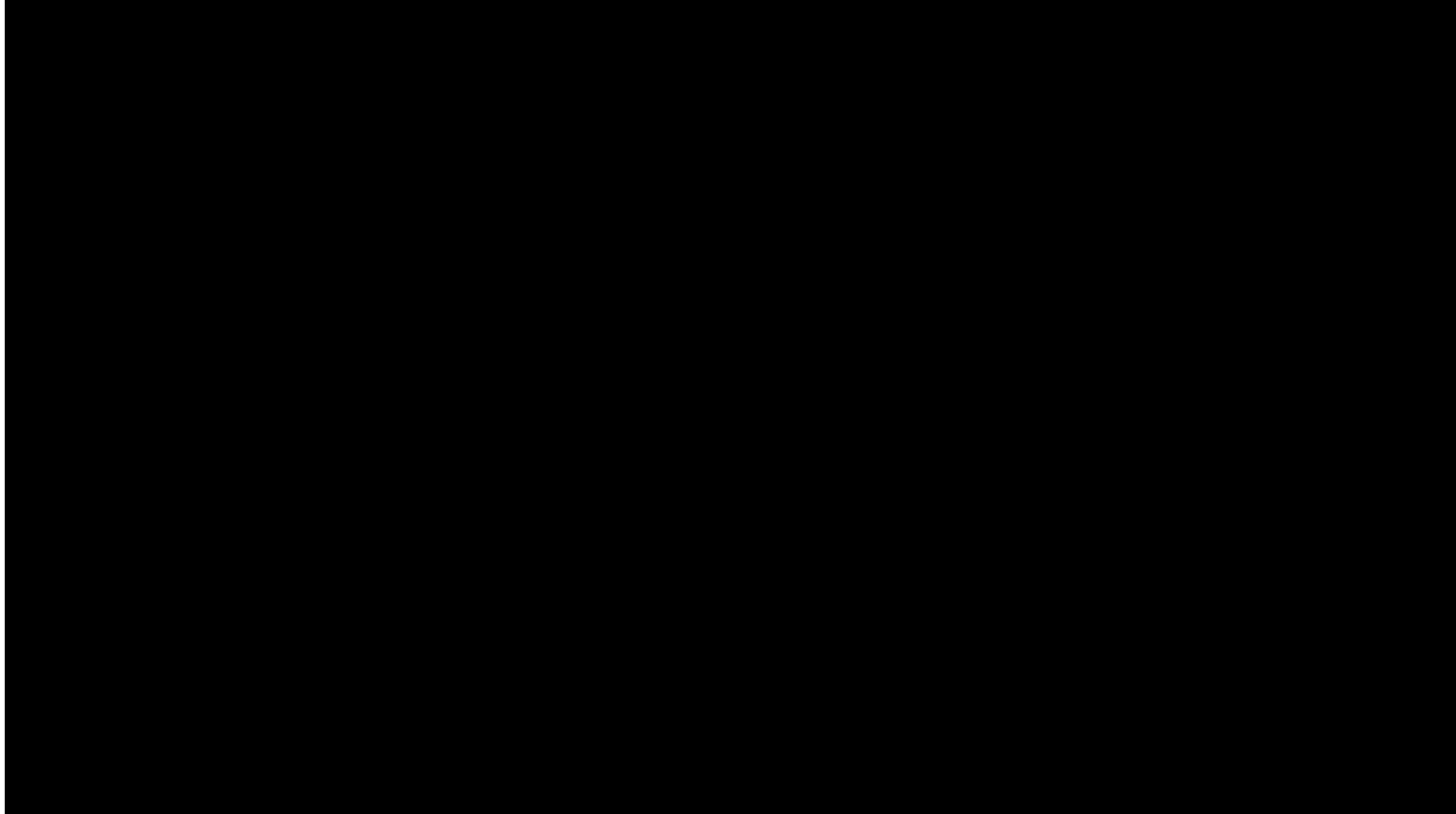


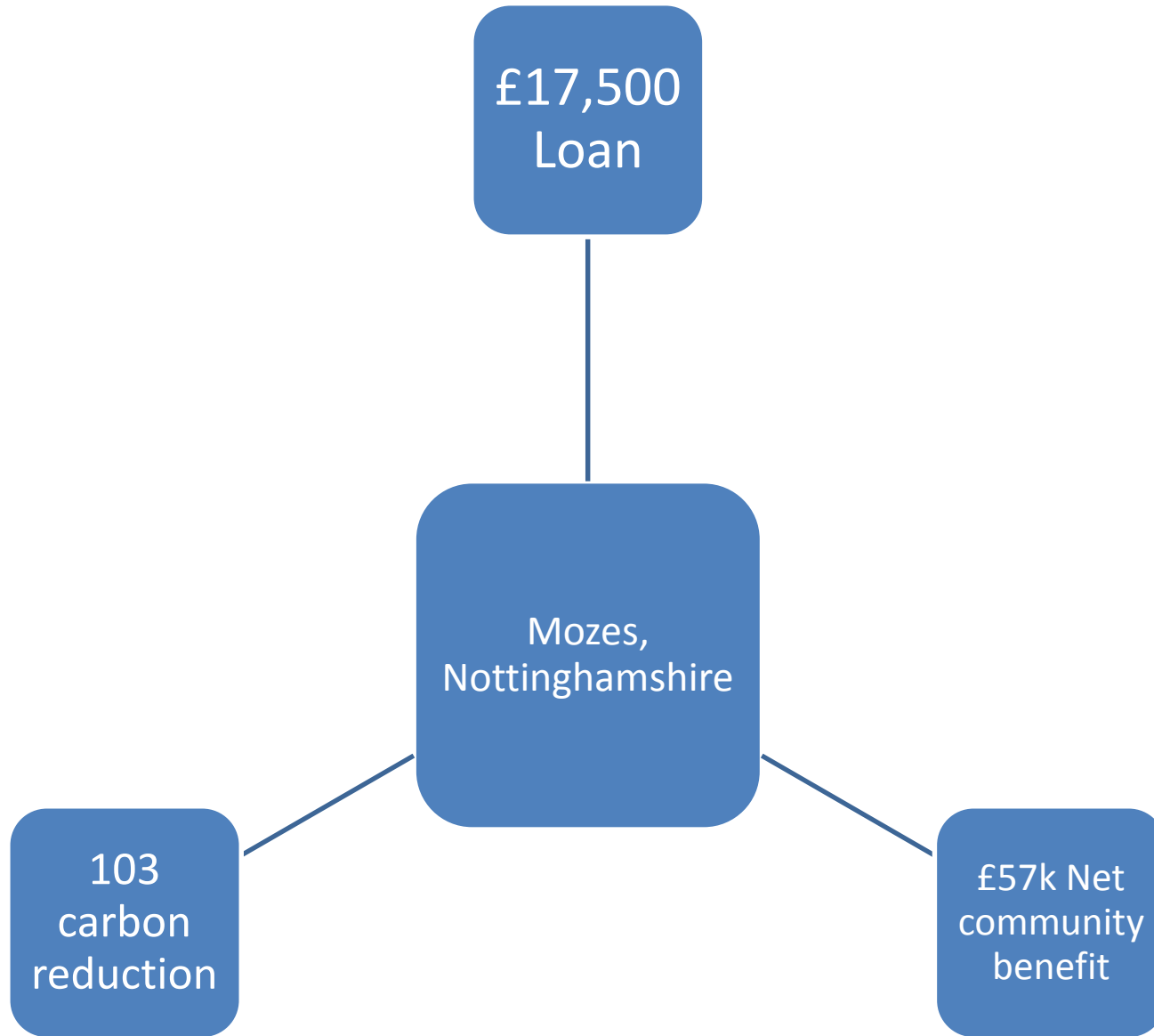


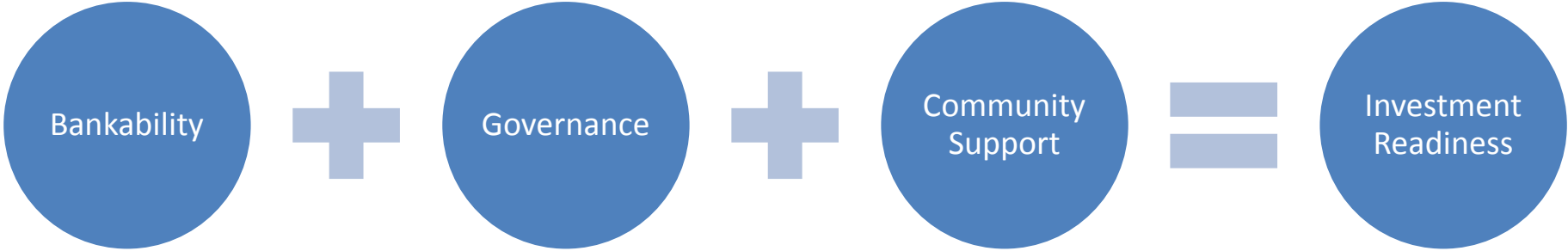












Governance

Procedures

Guidance

Management

Operations

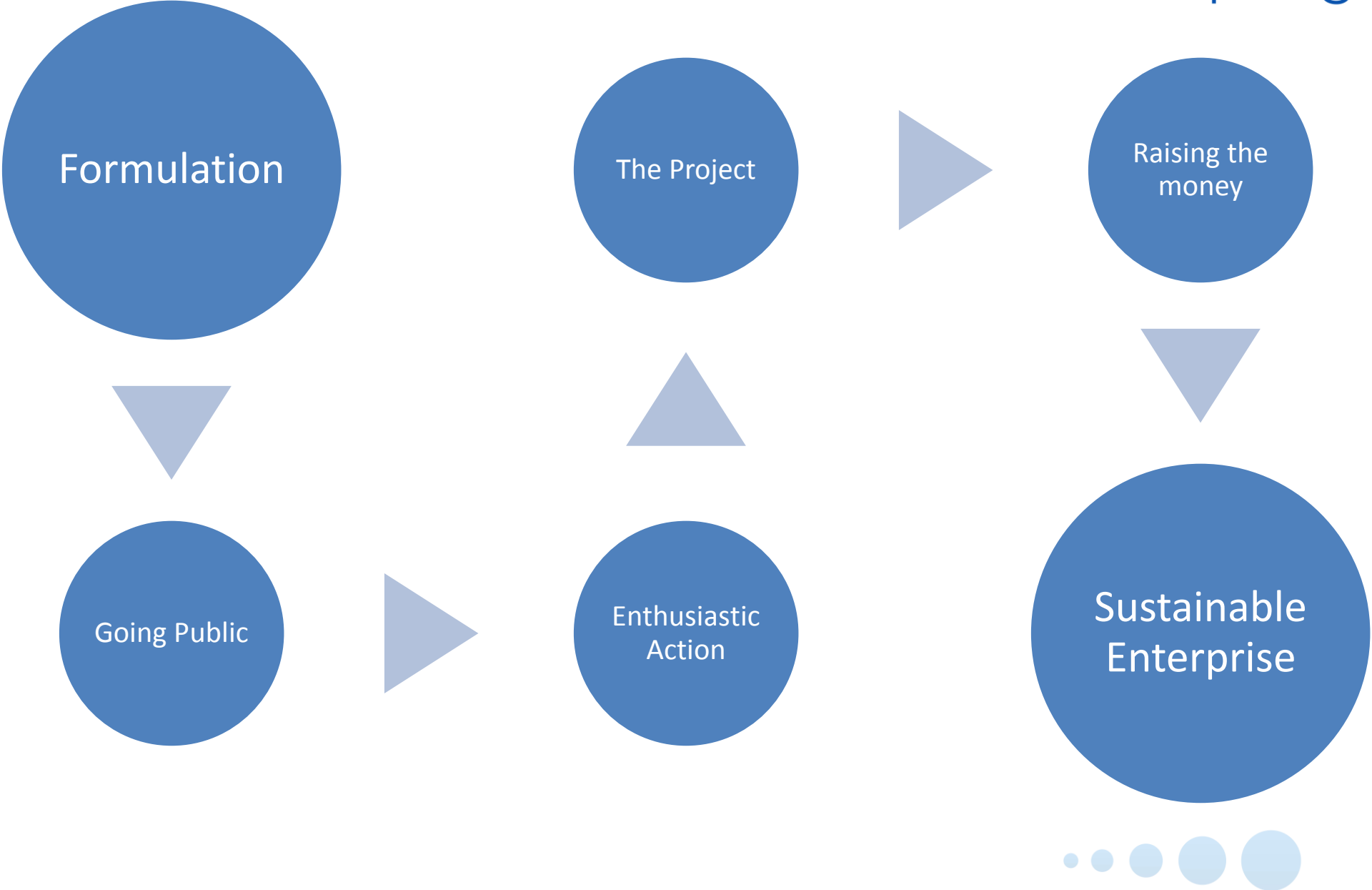
Skills

Practical

Time

Vision

Development Process



Level	Name	Description
1	Formulation	A number of people in a community come together to discuss an interest in cutting carbon
2	Going Public	A group has been formed, or an existing group expanded to pursue carbon reduction activities
3	Enthusiastic Action	The carbon reduction group has been established – they are likely to be working on behaviour change and other low cost, place-based carbon reduction projects
4	The Project	A single large-scale renewable energy project has been identified as a result of a pragmatic and considered selection process. Feasibility studies are being carried out
5	Raising the money	Actively seeking funding for the project
6	Sustainable Enterprise	The project has been delivered and the group is operating as a sustainable enterprise with a regular income stream



STEP	ACTIVITY	PROJECT MANAGEMENT	FINANCIAL CONTROL	LEGAL ISSUES	TECHNICAL DELIVERY
1	Develop the vision	X			
2	Seek wisdom from others	X			
3	Communicate	X	X		
4	Find a site	X	X		X / X
5	Initial viability	X	X		X / X
6	Establish a formally constituted body/legal entity (Community Groups)	X	X	X	
7	Secure the site	X	X	X	
8	Fix the project size	X	X	X	X / X
9	Make loan applications/identify funding sources	X	X	X	X / X
10	Confirm costs	X	X		X / X
11	Financial appraisal	X	X		X / X
12	Applications	X	X		X / X
13	Procurement	X	X	X	
14	Financial close	X	X	X	
15	Construction	X / X	X	X	X
16	Operation	X	X	X	X

X	Potentially available within community group
X	Likely to be contracted out





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